Getting Started with

Mastering

BIOLGY
Welcome to MasteringBiology

MasteringBiology™ (www.masteringbio.com) is available as a self-study website and, if your instructor chooses, an online tutorial and assessment system.

As a self-study website: The Study Area in MasteringBiology offers all kinds of self-paced, media-rich activities and study tools to expand your knowledge of biology. Help yourself to BioFlix animations, Discovery videos, an interactive eBook (if your subscription includes eBook access) and much more.

Note: At your instructor’s option, quizzes and other work you complete in the Study Area may also be reported to an instructor grade tracker.

As an online tutoring/assessment system: MasteringBiology allows your instructor to give you online assignments that are tailored to the goals of the course. Tutorial assignments coach you with feedback specific to your needs and provide hints when you get stuck. In this way, MasteringBiology prepares you to succeed on exams. Your work on assignments from the Assignment List area is reported to your instructor’s MasteringBiology gradebook.

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Check System Requirements

Subject to change. To view the latest requirements, go to www.masteringbio.com/support and click System Requirements.

- **Windows**: Microsoft® Windows 2000, XP, Vista
- **Macintosh**: Apple® MacOS® 10.2, 10.3, 10.4, 10.5
- **Linux**: RedHat® Linux® 8.0, 9.0

For all:

- **Screen resolution**: 1024 x 768
- **Internet connection**: Broadband cable, high-speed DSL, or other equivalent is recommended for multimedia content. (Multimedia content may be used in assignments or may be available in the Study Area.)

- **Browser (OS dependent, check website for more detail)**:
  
  Firefox® 1.5, 2.0; Internet Explorer 6.0, 7.0; Safari® 1.3, 2.0, 3.0
  
  **AOL Users**: Use version 4.0 or greater. Sign on using AOL. Then, minimize AOL (do not close) and launch any supported browser.

- **Browser settings and players/plug-ins**:
  - **Javascript** should be enabled in your browser.
  - Any **popup blocker** should either be disabled or set to allow popups from: session.masteringbio.com
  - **Flash™ Player** 9.0 or higher and **Shockwave Player**
    (downloadable from www.adobe.com)
  - **QuickTime® Player** may be needed to view some media
    (downloadable from www.apple.com)

Before You Register

Check that you have the following information handy before you go online to register:

- **Email Address**

  Use a valid email account that you check regularly, since your registration confirmation (or online purchase confirmation, if applicable) will be sent to the email address you provide. If you don’t have one yet, contact your school’s technology center or set up a free account on a website that offers this service.

  Write your email address here: ___________________________

- **Student Access Code**

  This is a six–part printed code supplied beneath the pull-tab inside your MasteringBiology Student Access Kit. A student access kit is provided with the purchase of a new textbook. Access codes look like this:

  NANTW-FORRM-PAPER-BLASE-PENCH-WARMD
Each code is valid for one student registration only. If you don’t have an unused code, you can purchase access online. (To purchase access online: www.masteringbio.com > New Students > No, I need to purchase access online now. Then, follow the on-screen instructions.)

1. Register for MasteringBiology

These instructions are accurate at time of printing. Your experience may vary slightly.

- Go to www.masteringbio.com and click New Students under Register.

- To register using the Student Access Code located inside the MasteringBiology Student Access Kit, click Yes, I have an access code.
  –OR–
  
  Purchase access online: Click No, I need to purchase access online now and follow the on-screen instructions to purchase access using a credit card or other method. (The purchase path includes registration, but the process differs from the steps here.)

- License Agreement and Privacy Policy
  Click I Accept to indicate that you have read and agree to both the license agreement and privacy policy.

- Do you have a Pearson Education account?
  Yes - Enter your established Login Name and Password, even if your access to another Pearson Education website has expired. If you provide this, you may be asked to create a more secure password later.

  No - You will be asked to specify a Login Name and Password, then to confirm your password by retyping it.

  Not Sure - If you can, enter the email address associated with your Pearson Education student account and click Search.
**Access Code**

Pull back the tab (located inside the Student Access Kit card) to reveal your student access code.

Type your six-part student access code, one part in each box. Don’t type the dashes.

*Once you register for this site, you will not need this access code any longer.*

**Personal Information**

Enter your first and last name, as well as a valid email address that you check regularly.

*Your registration confirmation will be sent to the email address you provide.*

**School Location**

Enter the requested information to help identify your school location. You may see any of the following:

- **School Country**
  Select your country from the list. If unavailable, select **Other** from the bottom of the list.

Depending on the country you selected, you may see any of the following:

- **School ZIP or Postal Code**
  If unsure of this, click the link to help you locate this information.

- **School Name**
- **School City**
- **School Province**
Security Question
Select a security question and enter the answer. This question is used in the event that you contact us and your identity must be confirmed.

May we contact you?
You have the option to receive information about related educational products and services.

Click Next (only once!) to submit your registration for processing, which takes just a few moments.

Confirmation & Summary
A confirmation page informs you of the site(s) you have access to and that you will be receiving a confirmation email.

The confirmation email contains your login name and password for your reference. Your subscription to MasteringBiology is good for 24 months from the time you first register.

2. Log in to MasteringBiology
Log in to MasteringBiology as follows:

If you are continuing from the Confirmation & Summary page (from last step in previous section):

Click Log In Now

If you have left the Confirmation & Summary page, you can log in later:

Go to www.masteringbio.com, enter your login name and password, and then click Log In.

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<th>Follow the instructions in…</th>
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<td>If your instructor has given you a Course ID</td>
<td>&quot;Enroll in your instructor’s MasteringBiology course (provide Course ID)&quot; on page 6.</td>
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<td>If you don’t have a Course ID</td>
<td>&quot;Go to the Study Area in MasteringBiology&quot; on page 7.</td>
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Enroll in your instructor’s MasteringBiology course (provide Course ID)

If you will be responsible for completing assignments from the Assignment List area of MasteringBiology, your instructor will give you a Course ID. A Course ID may look like: MBNAME00247

- If you have a Course ID available when you log in for the first time: Follow the instructions in this section.
- If you receive a Course ID sometime later: Log in and click Join Course. Enter your instructor’s Course ID when prompted. (Important: This is NOT the same as Join a Class option available from the Study Area.)

➢ Enter the Student ID according to instructions from your instructor. You can safely ignore this field now if you haven’t been given information about a Student ID. To enter your student ID later: Log in to your MasteringBiology course and click Edit Student ID.

For example, your Student ID for MasteringBiology might be your college ID, the last 4 digits of your Social Security number (U.S.), or some other convention that your instructor wants to use to identify you in his or her online MasteringBiology gradebook.

➢ Enter your instructor-provided Course ID.

The Course ID field is not case-sensitive, so you can enter either lowercase or uppercase characters. Make sure you type in the exact Course ID the professor gave you so that you enroll in the correct online course. If you get an error message, please confirm with your instructor that he or she has enabled student enrollment for this course.

➢ Click Save to view your MasteringBiology course home page, welcoming you to the online course. The next time you log in, you will go directly to your home page for the course.

To view your instructor’s assignments: Click Assignment List on the left.

To view self-study resources: Click Study Area on the left.
Go to the Study Area in MasteringBiology

- Upon logging in for the first time, select the title and edition that matches your textbook. Then, click Go to Study Area.
- Click Study Area on the left to access the resources available for your textbook.

If your instructor gives you a Class ID for the Study Area: Click Join a Class and enter your instructor’s Class ID when prompted. A Class ID may look like: cm526170

Using MasteringBiology

Click Assignment List to view instructor assignments. (Applies if you received a Course ID and enrolled with it.) Click Help for how-to information about working in MasteringBiology.

Click Study Area for self-study and, if given a Class ID, to “join a class.”

Click My Scores to see scores from Assignment List assignments.

About working in the Study Area

- The Study Area includes BioFlix Animations, Discovery Videos, an interactive eBook (if your subscription to MasteringBiology includes eBook access), and other media-rich study tools.
- Click Results Reporter to check your scores for work you do in the Study Area.
• If your instructor also wants to track your work in the Study Area:
You will be provided with a Class ID and instructed to click **Join a Class**
from the Study Area of MasteringBiology. Once you join an online “class,”
your instructor will be able to monitor your work in the Study Area.

**Important: The Class ID is not the same as a Course ID.** If your
instructor provides you with a Course ID: You use this to enroll in a
MasteringBiology online course upon logging in or by clicking Join
Course, as described in “Enroll in your instructor’s MasteringBiology
course (provide Course ID)” on page 6.

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**About working in the Assignment List**

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### Opening and completing assignments:

- When available, assignments are visible only to students who have
  enrolled in an instructor’s MasteringBiology course with a Course ID.
  Your instructor controls when individual assignments are available for
  you to open.

- **If your work on an assignment is interrupted before completing the
  entire assignment:** The system remembers where you left off (i.e.,
  last submitted an answer). This is true whether you log out or not.

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### Grading:

- Click **My Scores** on the left to view your score after you complete an
  assignment and its due date has passed. Your assignment results will
  also appear in your instructor’s MasteringBiology online gradebook.

- **Each assignment item lists its point/percent value or whether it is for
  practice:** Assignment items designated as “for practice” have no grade
  value. However, instructors can tell whether or not you have completed
  practice items.

- **To show/hide the grading policy in effect for the assignment:** Click **View
  Grading Details** or **Hide Grading Details**.

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### Hints in assignment questions:

- If you’re having trouble answering a question, click the **Hint** button to
  get help in the form of clues or simpler questions. (Hints may not be
  available for all questions.)

- Anytime after you submit your answers, you can return to the
  assignment and view all the hints—whether you opened them or not.
  This type of review can be helpful when preparing for exams.
For more information about using MasteringBiology:

- **When you first log in:**
  Check out the information available from the Welcome page.

- **For hands-on practice:**
  Your professor may assign *Introduction to MasteringBiology*, available in the Assignment List area. If so, this is an excellent way to learn how to use the program.

- **To get “how-to” help as you work in MasteringBiology:**
  Click Help at the top right.

Your subscription to MasteringBiology also entitles you to complimentary Pearson Tutor Services, including real-time chat, email, and scheduled appointments with highly qualified online tutors. (Some restrictions apply and offer is subject to change without notice.) For more information: Click the Tutoring Services link on your MasteringBiology home page.

**Logging out of MasteringBiology**

To end your session in MasteringBiology:

- **Click Log Out** at the top right.

  - **Assignment List**: You can log out any time during an assignment. Your work is automatically saved if you take a break and log in again later to finish a problem.
  
  - **Study Area**: If your session expires while an activity (such as a quiz) is displayed in the Study Area, you can complete this current activity and submit it for grading. To work on other activities, you will need to log in again.
  
  - **After a period of extended inactivity, you will automatically be logged out of your session.** This automatic logout is designed to protect your account security in the event that you step away from your computer. When this happens to you, simply log in again.
  
  - **Avoid just closing the browser window (especially in a computer lab environment).** This may not end your personal MasteringBiology session.

**Contacting Customer Technical Support**

Support for MasteringBiology students is available at:

www.masteringbio.com/support
Subscription Duration and Changing Biology Courses

Your subscription for MasteringBiology usage is good for 24 months from the time you first register.

Study Area

- **Instructors set the class end date for Study Area activities.** You can submit activities and view or download your grades from the Results Reporter through the class end date.

Assignment List

If you enroll in an instructor MasteringBiology course with a Course ID, note the following:

- **Instructors set the course end date for any MasteringBiology course in which you enroll.** You can continue to log in to your instructor’s online course as long as its end date has not passed.

- **Your subscription grants you access to ONE MasteringBiology course at a time.** At the end date of your first course, you are automatically disenrolled from that course. The next time you log in to MasteringBiology, you’ll be prompted for a new Course ID and Student ID. Ask your new instructor for this information.

- **If you change instructors during a semester after enrolling in a MasteringBiology course:** You will need to have your first instructor manually disenroll you from the first course, so that you may enroll in a new course with a different Course ID. This is true for students who change course sections when both instructors require students to complete assignments in MasteringBiology.

To update your user account information, such as email address: Log in to MasteringBiology and click Edit Account Info.